

Application for Residency

(Every additional live-in resident over the age of 18 as of the lease commencement date must submit a separate application and sign the lease)

APPLICANT

Full Name (Last) _____ (First) _____ (MI) _____ Date of Birth _____

Home Phone Number (____) _____ Cell Phone Number (____) _____ Work Phone Number (____) _____
Area Code Area Code Area Code

E-mail Address: _____ Gender _____ Marital Status _____ Smoker (Y / N) _____
Male/Female Circle One

Education _____ Social Security Number _____

Proof of Identification: Type _____ Identification Number _____
(Examples: Driver's License, Passport, etc.)

How did you hear about us? _____

LIST OTHERS WHO WILL RESIDE IN APARTMENT ON A PERMANENT BASIS:

(To be used only for additional live-in residents of apartment under the age of 18 as of the lease commencement date)

Full Legal Name	Social Security Number	Relationship to Applicant	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

RESIDENCY INFORMATION (please include at least 2 years of prior residences):

Present Address: _____ Apt # _____ Phone (____) _____
Area Code

City _____ State _____ Zip _____ Monthly Payment \$ _____

Rent or Own? _____ Dates: From _____ / _____ / _____ To _____ / _____ / _____
Month/Year Month/Year

Landlord/Lender Name _____ City _____ State _____ Phone (____) _____
Area Code

Previous Address: _____ Apt # _____ Phone (____) _____
Area Code

City _____ State _____ Zip _____ Monthly Payment \$ _____

Rent or Own? _____ Dates: From _____ / _____ / _____ To _____ / _____ / _____
Month/Year Month/Year

Landlord/Lender Name _____ City _____ State _____ Phone (____) _____
Area Code

Additional Previous Address: _____ Apt # _____ Phone (____) _____
Area Code

City _____ State _____ Zip _____ Monthly Payment \$ _____

Rent or Own? _____ Dates: From _____ / _____ / _____ To _____ / _____ / _____
Month/Year Month/Year

Landlord/Lender Name _____ City _____ State _____ Phone (____) _____
Area Code

Additional Previous Address: _____ Apt # _____ Phone (____) _____
Area Code

City _____ State _____ Zip _____ Monthly Payment \$ _____

Rent or Own? _____ Dates: From _____ / _____ / _____ To _____ / _____ / _____
Month/Year Month/Year

Landlord/Lender Name _____ City _____ State _____ Phone (____) _____
Area Code



EMPLOYMENT INFORMATION (please include at least 2 years of employment):

Current Employer:

Name _____ Address _____
City _____ State _____ Zip _____ Phone (____) _____
Area Code

Employment Date: From ____/____/____ To ____/____/____ Title _____ Gross Annual Salary \$ _____
Month/Year Month/Year

Supervisor Name _____ Phone (____) _____
Area Code

EMPLOYMENT INFORMATION (cont'd):

Previous Employer:

Name _____ Address _____
City _____ State _____ Zip _____ Phone (____) _____
Area Code

Employment Date: From ____/____/____ To ____/____/____ Title _____ Gross Annual Salary \$ _____
Month/Year Month/Year

Supervisor Name _____ Phone (____) _____
Area Code

OTHER INCOME:

Type of Income	Source/Bank	Gross Annual Amount
_____	_____	\$ _____
_____	_____	\$ _____

Relative/Emergency Contact (Not Residing With You):

1. Name _____ Relationship _____
Home Phone Number (____) _____ Work Phone Number (____) _____ E-mail Address _____
Area Code Area Code
Address _____ City _____ State _____ Zip _____

2. Name _____ Relationship _____
Home Phone Number (____) _____ Work Phone Number (____) _____ E-mail Address _____
Area Code Area Code
Address _____ City _____ State _____ Zip _____

VEHICLES:	Make	Model	Color	License #	State	Year
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

PETS:	Name	Type	Gender	Mature Weight (lbs.)	Breed	Color	Age
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

NOTE: Keeping of pet or animal requires consent of management, payment of applicable fees/deposits, and execution of Pet/Animal Addendum. In specific circumstances, certain animals may be kept for limited purposes pursuant to Landlord's policies, such as animals used for individuals with disabilities and official police dogs. For further details, please refer to Landlord's pet and community policies.



Disclosures

The Civil Rights Act of 1968, as amended by the Fair Housing Act Amendments of 1988, prohibits discrimination in housing based on race, color, national origin, religion, sex, handicap, or familial status. The management of this property is committed to complying with the letter and spirit of the laws which provide an equal housing opportunity to all. The federal agency which administers compliance with the fair housing laws is the United States Department of Housing and Urban Development.

Certifications for Residency Application

Application Fee

I hereby agree, in the event of the approval of this application, to execute a lease in accordance with the terms set forth in this rental application and my rental liability shall commence pursuant to the terms of the lease. I agree that the \$ _____ application fee, which is comprised of \$ _____ to cover Landlord's out-of-pockets costs associated with processing the application and \$ _____ to cover Landlord's administrative and overhead costs allocable to processing of the application, accompanying this application shall be retained by Landlord to cover Landlord's various costs of evaluating my application, whether or not Landlord approves my application, or whether or not I sign a lease or take possession of an apartment home, and I agree to this amount being retained by Landlord as a reasonable estimate of the actual costs to Landlord to evaluate my application. (I also do not believe the amount of this application fee is an unfair trade practice). I understand that the application fees accompanying this application are non-refundable after I execute this application and will not be applied against the security deposit or any rent payable pursuant to the lease. Landlord and/or agent for Landlord reserve the right to reject this application and to refuse possession of the below-mentioned accommodation except for prohibitions under Disclosures above.

Holding Fee

In addition to the foregoing application fee, I agree that the \$ _____ holding fee accompanying this application shall be retained by Landlord to hold the unit identified on page three of this application for occupancy by me upon approval of this application and execution of a lease. If my application is rejected for any reason other than the falsification of information by me, the holding fee shall be refunded to me. If my application is accepted, but I notify Landlord that I do not desire to lease the unit within 2 days after Landlord notifies me in person or by telephone that my application has been accepted (or 5 days after Landlord notifies me by mail of acceptance), then Landlord will refund the holding fee to me. Otherwise, Landlord shall be entitled to retain the holding fee to cover Landlord's various costs of holding such unit for me, and I agree to this amount being retained by Landlord as a reasonable estimate of the actual costs to Landlord to hold the unit for my occupancy. (I also do not believe the amount of this holding fee is an unfair trade practice). I understand that if I occupy the unit, the holding fee will be applied against the security deposit, and, if any amount of the holding fee exceeds the amount of the security deposit, such excess shall be applied against the rent payable pursuant to the lease. If Landlord returns the holding fee to me, Landlord may do so by one check delivered to only one applicant for the unit.

Administrative Fee

In addition to the foregoing application fee and holding fee, I agree that the \$ _____ administrative fee accompanying this application shall be retained by Landlord to cover Landlord's various costs of processing my occupancy of the unit. If my application is rejected for any reason other than the falsification of information by me, the administrative fee shall be refunded to me. If my application is accepted, but I notify Landlord that I do not desire to lease the unit within 2 days after Landlord notifies me in person or by telephone that my application has been accepted (or 5 days after Landlord notifies me by mail of acceptance), then Landlord will refund the administrative fee to me. Otherwise, Landlord shall be entitled to retain the administrative fee to cover Landlord's various costs of processing such unit for occupancy by me, and I agree to this amount being retained by Landlord as a reasonable estimate of the actual costs to Landlord to process such unit for my occupancy. (I also do not believe the amount of this administrative fee is an unfair trade practice). I understand that if I occupy the unit, the administrative fee will not be applied against the security deposit or any rent payable pursuant to the lease, but rather shall be retained by Landlord for the costs of processing my application. If Landlord returns the administrative fee to more than one applicant for the unit, then, at the option of Landlord, Landlord may do so by one check jointly payable to all applicants but delivered to only one applicant for the unit.

Any unanswered "yes" or "no" question shall result in the denial of your application.

Have you or any member of your household ever been convicted of or pled guilty or "no contest" or had an adjudication withheld to any felony?

_____ Yes _____ No

Have you or any member of your household ever been convicted of or pled guilty or "no contest" or had an adjudication withheld to a sexual offense?

_____ Yes _____ No

Have you or any member of your household ever been listed on a registry of sexual offenders?

_____ Yes _____ No

Have you or any member of your household ever been convicted of or pled guilty or "no contest" or had an adjudication withheld to any drug-related criminal offense?

_____ Yes _____ No

Are you or any member of your household a Specially Designated National or other Blocked Person designated by the United States government as a person who commits or supports terrorism or is involved in international narcotics trafficking?

_____ Yes _____ No

If yes to any of the above questions, please explain, providing the location, date and nature of the offense:



I have read the foregoing, certify that the information herein is TRUE and CORRECT, that this application is submitted for the purpose of inducing approval of this application on my behalf.

By signing this application, I authorize Landlord or agent for Landlord to verify any information contained herein. Any "yes" response to the personal and criminal history questions above, or any false statement on the application, will lead to the rejection of my application and/or immediate termination of my lease. Further, if I subsequently am involved in conduct which would result in a "yes" response to any of the questions set forth above (even after I sign the lease and take possession of the apartment home), I understand that Landlord may terminate the Lease.

Signature _____ Print Name _____ Date _____

Management Representative Signature _____ Date _____

FOR COMMUNITY ADMINISTRATIVE PURPOSES:

Check if on Wait List Wait List Expiration Date (*if needed*) _____

Community # _____ Community Name: _____ Date _____

Address: _____ Unit # _____ Requested Move-In Date _____

